

Government of the People's Republic of Bangladesh
Ministry of Road Transport and Bridges
Road Transport and Highways Division
Clean Air & Sustainable Environment (CASE) Project
DTCA Component
Nagar Bhaban (Level 14-15), Fulbaria, Dhaka.

Memo No. DTCA/PD/CASE/Staff Outsourcing/10/2009-296

Date: 10 September, 2014

INVITATION FOR PROPOSAL FOR
Staff Outsourcing through Firm/Company
for CASE project-DTCA component

1	Ministry / Division	:	Ministry of Road Transport and Bridges, Roads Transport and Highways Division
2	Executing Agency	:	Dhaka Transport Coordination Authority
3	Procuring Entity	:	Project Director-CASE Project-DTCA component
4	Invitation Ref No.	:	DTCA/PD/CASE/Staff Outsourcing/10/2009-296
5	Invitation Date.	:	10 September, 2014
6	Invitation For	:	Proposal for staff out sourcing [Physical Service]
7	Source of Budget	:	IDA
8	Procurement Method	:	Open NCT (Least Cost Selection)
9	Project Name	:	Clean Air and Sustainable Environment (CASE) Project-DTCA
10	Package No	:	DTCA-NSI
11	Package Name	:	Staff Outsourcing for CASE Project-DTCA component
12	Last Date for Proposal Selling	:	30 September, 2014 (during office hour)
13	Last Date for Proposal Submission	:	01 October, 2014 at 12:00 noon (Bangladesh Standard Time)
14	Eligibility of the Applicant	:	Any reputed Bangladeshi Firm having at least two years of experience of providing the physical services (or relevant positions) to any government/non-government office/project or any NGO/Consulting Firm. The firm shall have at least five years of general experience of providing physical service. Other eligibility criteria are stated in the Proposal Document.
15	Brief Description of the service to be provided	:	To provide Staff Input for the post of Computer Operator (03), Driver (02)) and MLSS (Peon) (04) for the Office of the Project Director
16	Contract Period	:	20 Months (approx).
17	Address of Selling Proposal Document	:	Office of the Project Director, Room.No 1336, Nagar Bhaban,, Dhaka-1000.
18	Address of Receiving Proposal Document	:	Office of the Project Director, Room No 1336, Nagar Bhaban,, Dhaka-1000.
19	Proposal Price	:	A non-refundable amount of Taka 1000/- (One Thousand) in cash.
20	Name of the Officer inviting Proposal	:	Md. Anisur Rahman
21	Designation of the officer inviting Proposal	:	Project Director
22	Contact Details	:	Phone : 9569262, E-mail rahman2005@gmail.com
The Procuring Entity reserves the right to Accept or Reject any or all Proposals and the whole process.			


Project Director
CASE project-DTCA Component
Nagar Bhaban, Dhaka.

10.09.14