

Letter of Invitation

Invitation No: 35.02.0000.008.35.030.22-421,422,423,424,425

Location: Dhaka and Date: 16.10.2022

[Insert: Name and Address of IT Service Provider (Firm)]

Dear Mr. /Ms.:

1. The Government of the People's Republic of Bangladesh has allocated public funds for the cost of selection of IT Service Provider (Firm) for 'Transport Clearing House Operation & Maintenance' and intends to apply a portion of the funds to eligible payments under the Contract for which this Standard Request for Proposal (SRFP) Document is issued.
2. The Dhaka Transport Co-ordination Authority (DTCA) now invites proposals to provide the following consulting services:
The existing Transport Clearing House System of DTCA must be operated and maintained efficiently 24 hours (in 3 shifts) a day, 7 days a week and 365 days a year and troubleshooted accordingly (if required) by the IT Service Provider. The provider will also be responsible for the fare settlement with various public transport operators within the specified time. Specifically, the provider will monitor, maintain and troubleshoot the hardware (e.g. physical server, server storage, network) as well as provide complete operational support (e.g. system application monitoring, system security maintenance, error handling and troubleshooting, report) to run the Transport Clearing House System. More details on the services are provided in the Terms of Reference (ToR).

3. This Letter of Invitation and the SRFP Document has been issued to the following short-listed IT Service Provider (Firm)s:

1	DataSoft Systems Bangladesh Limited
2	Electro Craft Corporation Ltd.
3	Computer Network Systems (CNS) Limited
4	Synesis IT LTD.
5	Infinity Technology International Ltd.

It is not permissible to transfer this invitation to any other IT Service Provider (Firm) or Firm.

4. An IT Service Provider (Firm) will be selected under *Quality and Cost Based Selection (QCBS)* and procedures for selection are described in the SRFP Document.
5. In addition to the Letter of Invitation, the SRFP Document includes the following Sections:
 - Section 1: Instructions to IT Service Provider (Firm)s (ITC)
 - Section 2: Proposal Data Sheet (PDS)
 - Section 3: General Conditions of Contract (GCC),
 - Section 4: Particular Conditions of Contract (PCC),
 - Section 5: Proposal & Contract Forms
 - Section 6: Terms of Reference (ToR)
6. Please inform us in writing, preferably by electronic mail, at the following address mukul.oracle@gmail.com, upon receipt:
 - (a) that you have received the Letter of Invitation and the SRFP; and
 - (b) whether you will submit a Proposal alone or in association with any other IT Service Provider (Firm).

Yours sincerely,


(Shabika Pervin)

Executive Director (Additional Secretary)

Dhaka Transport Co-ordination Authority (DTCA)

Enclosed: A set of the SRFP document.